

How ZOOM works

On the morning of your hearing you will receive an email invite to a Zoom video meeting.

Prerequisites

- Each meeting has a unique 9, 10, or 11-digit number called a [meeting ID](#) that will be required to join a Zoom meeting

DO NOT TRY TO JOIN BEFORE YOUR SCHEDULED TIME. YOU WILL AUTOMATICALLY BE PLACED IN THE VIRTUAL WAITING ROOM UNTIL YOUR SCHEDULED HEARING TIME.

You will be prompted to download and install Zoom when you click a 'join link'. (example below – **not an active invite**)

Join Zoom Meeting

<https://us02web.zoom.us/j/81031193378?pwd=Sk0wcng4NTFqT1J4VjFK3BWWUZXdz09>



Meeting ID: ~~XXXXXXXXXX~~

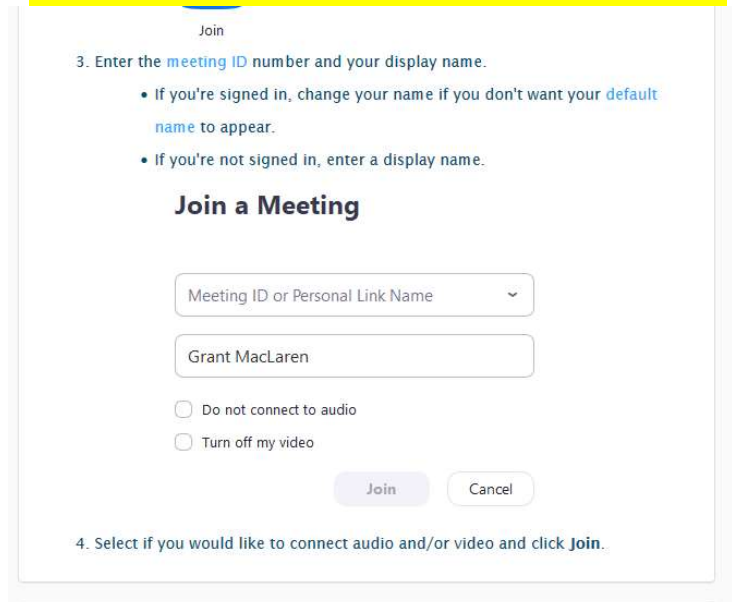
Password: ~~XXXXXXXXXX~~

you would click the URL link

AFTER ZOOM IS DOWNLOADED: (These are examples – **not active links)**



PLEASE SELECT --- 'JOIN A MEETING'



***PLEASE NOTE: YOU MUST SELECT BOTH AUDIO AND VIDEO TO PARTICIPATE IN YOUR HEARING**

Once you have joined the meeting you will automatically be placed in a 'virtual waiting room' until your time slot is available and the previous hearing has ended.

Please **do not leave** the virtual waiting room.

When the prior meeting has been completed, you will be admitted for your hearing. If you disconnect or leave the virtual waiting room, it will change your place in the queue.

These hearings *will not* be reset.