



**2020 IN-PERSON PROTEST HEARINGS held at the office of the  
HAYS CENTRAL APPRAISAL DISTRICT**

- **In-person hearing** schedule letters and instructions are mailed to property owners 15 days prior to their scheduled hearing. Please read the letters and instructions carefully before contacting us or attending your hearing.
- Please follow the instructions on the **ARB Hearing** sign-in sheet on the **table** at our front door when you arrive at our office.
- Only one party at a time is allowed into the lobby to reduce the risk and spread of COVID-19.
- You will be required to wait in your car until your appointment and we will call you in. This allows us time to prepare and sanitize the room and equipment between each hearing.
- Masks are required in the office during the Protest Hearings.
- Appraisal Review Board members will appear live by ZOOM video in the Appraisal District Board room.
- Please bring two sets of the evidence you wish to present, one for you and one we are required to keep for our records.